

MAXWELL UNIFIED SCHOOL DISTRICT
515 Oak Street, P.O. Box 788
Maxwell, CA 95955
(530) 438-2291

A Regular Meeting of the Governing Board of Maxwell Unified School District will be held on December 12, 2017 in the District Office at Maxwell Unified School District in Maxwell, CA at 6:00 p.m. at the above address.

Welcome to the meeting of the Board of Trustees of Maxwell Unified School District. Citizen participation in the form of oral or written communications is encouraged. Persons wishing to participate are requested to, but are not required to sign up on the public information sheet available at the back of the meeting room. A file of the documents and backup information concerning the agenda items is also available to the public in the rear of the meeting room. The exhibit agenda binder file is not to be removed from the meeting room.

The public may comment on any item listed on the agenda prior to or during consideration of that item by the Board of Trustees. The Board welcomes a written synopsis of individual presentations.

All Board of Education meetings are digitally recorded and kept on file for 30 days after Board approval of the meeting minutes. The public is welcome to come into the District Office to listen to these tapes. Please call to make arrangements.

Meeting facilities are accessible to persons with disabilities. By request, alternative agenda document formats are available to persons with disabilities. To arrange an alternative agenda document format or to arrange aid or services to modify or accommodate persons with a disability to participate in a public meeting, please provide a written request to: Amy Claridge, Executive Secretary at the Maxwell Unified School District Office at least three working days prior to any public meeting.

General Agenda Information

(Exhibits) Items so marked have supporting documents which have been distributed to the Board of Trustees. A public exhibit copy is available at the District Office and a copy will also be available for review at the back of the Board meeting room on the exhibit table.

(HO) Items so marked will have supporting documents handed out at the time the agenda item is addressed. Unmarked items have no supporting documents.

AGENDA

1. **CALL TO ORDER** _____ p.m.
ROLL CALL
Board Present:
Board Absent:
2. **PLEDGE OF ALLEGIANCE**
3. **ORGANIZATIONAL MEETING/BOARD REORGANIZATION – (Action Items)**
 - A. Nomination and election of Board President
 - B. Nomination and election of Board Vice-President
 - C. Nomination and election of Board Clerk
 - D. 2018 MUSD Board Meeting Dates/Calendar
 - E. Designate Board Representative to Serve on Committees or Organizations in the district

4. APPROVAL OF AGENDA (Action Item)

5. APPROVAL OF MINUTES – (Action Item)

Special Board Meeting for November 8, 2017; Regular Board Meeting Minutes for November 8, 2017 and Special Board Meeting Minutes for November 15, 2017.

6. PUBLIC DISCUSSION

The Public Discussion item on the agenda allows for input to the Board on issues that are not on the published agenda.

The Governing Board wishes to obtain complete information on all matters which are of proper concern to the Board. Generally, persons wishing to address the Board are requested to sign up on the public information sheet available at the back of the meeting room prior to this item appearing on the agenda. Signing up, however, is not required. Time allotted to speakers may be limited. Speakers are requested to state their name and address for the Board's information. Board members may question speakers. Except under statutorily defined circumstances, action will not be taken regarding public commentary until referred to the appropriate administrative level.

7. REPORTS

A. School Reports

Maxwell Unified School District

- 1) ASB Representative
- 2) Business Manager
- 3) Elementary/Middle School Principal
- 4) Superintendent/Principal

B. Other Reports

- 1) Governing Board

8. CONSENT AGENDA

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request that specific items be discussed and/or removed from the Consent Agenda.

A. Accounts Payable Batches (*Accounts payable batches are available in the District office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.*)

B. Resignation(s): Amy Claridge, Executive Secretary/Payroll Technician

C. New Member to Ag Advisory: Randy Wilson

D. Overnight Trip(s): Girls Circle - REACH Conferences on March 1-3, 2018 & March 8-10, 2017 in Chico, CA; FFA – ALA & MFE Conference on January 12-13, 2018 in Reading, CA; FFA – Merced College Field Day on March 17-18, 2018 in Merced, CA; FFA - Modesto Junior College Field Day on March 24-25, 2018 in Modesto, CA; FFA – State LDE (Speaking Finals) on April 19-21, 2018 in Fresno, CA; FFA – CA FFA State Convention on April 22-25, 2018 in Anaheim, CA; and FFA – Cal Poly State CDE Finals on May 4-5, 2018 in San Luis Obispo, CA.

9. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS

- A. Audit Presentation by James Marta & Company LLP for the Fiscal Year Ending June 30, 2017
 - a. Presentation by Mr. Jesse Deol

- B. Senior Class/Class of 2018 – Proposal to have Prom at an offsite location
 - a. Public Discussion – 10 minutes
 - b. Board Deliberation and Possible Action

- C. Prop 39 Update
 - a. Public Discussion – 10 minutes

- D. BP 5131.61
 - a. Public Discussion – 10 minutes
 - b. Board Deliberation and Possible Action

- E. New MUSD Board Policy for Breathalyzer (Active/Passive)
 - a. Public Discussion – 10 minutes
 - b. Board Deliberation and Possible Action

- F. Executive Administrative Assistant/Payroll Technician Job Description and Business Manager Job Description – Possible Changes
 - a. Public Discussion – 10 minutes
 - b. Board Deliberation and Possible Action

- G. CSEA Sunshine Contract Negotiations
 - a. Public Discussion
 - b. Board Deliberation and Possible Action

- H. MUSD Sunshine Contract Negotiations with CSEA
 - a. Public Discussion
 - b. Board Deliberation and Possible Action

- I. 2017-2018 First Interim Report Certification
 - a. Public Discussion -- 10 minutes
 - b. Board Deliberation and action

9. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING

10. BOARD OF TRUSTEES REQUEST FOR INFORMATION

11. ADJOURNMENT