

MAXWELL UNIFIED SCHOOL DISTRICT
515 Oak Street, P.O. Box 788
Maxwell, CA 95955
(530) 438-2291

Regular
May 13, 2020
5:00 p.m.

MINUTES

1. CALL TO ORDER 5:00 p.m.

ROLL CALL

Board Present: (5) Diana Kemp-Azevedo, Kelly Haywood, Cristy Edwards, Tom Charter, and Jason Bowen

Board Absent: (0)

2. PLEDGE OF ALLEGIANCE

The Pledge of Allegiance was led by Tom Charter.

3. APPROVAL OF AGENDA (Action Item)

A motion was made to approve the agenda by Kelly Haywood and was seconded by Jason Bowen; motion carries.

4. APPROVAL OF MINUTES – (Action Item)

A motion was made to approve the minutes from the Regular Board Meeting on April 8, 2020 by Kelly Haywood and was seconded by Cristy Edwards; motion carries.

5. PUBLIC DISCUSSION

Stacey Atencio presented the board of trustees with the Maxwell High School FBLA Local Chapter Annual Report for the 2019-2020 school year.

6. REPORTS

A. School Reports

Maxwell Unified School District

1) ASB Representative- Absent

2) Business Manager- Danielle Wilson reported that she has been working with insurance on the bus situation. The bus will be totaled out and returned to the district for parts. The bus in Arbuckle is still available, it is a 2012 bus and they are asking \$30,000. The May revise will be out on Thursday, Summer Shadley and Danielle Wilson will be attending the virtual meeting.

3) Elementary/Middle School Principal- Staci deWit deferred until agenda items.

4) Superintendent/Principal- Zach Thurman reported that the marquee is up and running. He is impressed with how it looks. There are some issues with the fence blocking visibility that need to be dealt with. Mr. Thurman presented a letter from Colusa County Health and Human Services dated May 8, 2020 and a letter from Dr. Burt dated May 13, 2020.

B. Other Reports

1) Governing Board- None

7. CONSENT AGENDA (Action Item)

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request that specific items be discussed and/or removed from the Consent Agenda.

- A. Accounts Payable for the Month of April-** (*Accounts payable batches are available in the District office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.*)
- B. New Hire(s):** Thomas Boyes, High School Shop Teacher
A motion was made to approve the consent agenda by Cristy Edwards and was seconded by Kelly Haywood; motion carries.

8. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS

- A. Graduation**
A motion was made to submit a letter to Department of Health requesting a variance allowing for a normal graduation as preference number one (Option 8), a by invitation only following social distancing guidelines as preference number two (Option 5), and a graduation without guests as preference number three (option 3) by Kelly Haywood and was seconded by Tom Charter; motion carries.
Mrs. deWit presented the plan for eighth grade promotion ceremonies. Students will receive their diploma and have a graduation photo taken by a photographer on May 27th.
- B. Update on End of Year Activities**
Staci deWit shared with the board that the curb side drop off has been scheduled for the collection of textbooks, Chromebooks, and other materials. Zach Thurman shared with the board that the high school will also have a day for material collection.
- C. Second Semester and Third Trimester Grading**
Zach Thurman reported that middle school and high school students will be awarded their third quarter grades for second semester, unless they have raised their grade through distance learning, elementary students will not be awarded a grade for third trimester and it will be noted that we were unable to formally asses students due to COVID-19 campus closures.
- D. Update on State Recommendation of COVID-19**
Zach Thurman handed out a phased opening plan for Colusa County.
- E. Summer School**
Zach Thurman reported that we will not have summer school this year. We are looking into the possibility of having online credit recovery for students.
- F. Master Calendar**
A motion was made to approve the presented master calendar draft one, removing a minimum day in April 2021 by Kelly Haywood and was seconded by Tom Charter; motion carries.
- G. Update on Solar Project**
Jason Bowen led discussion the solar project.
- H. 2019-2020 Initial Proposal from the California School Employees Association and its Chapter #560 to the Maxwell Unified School District (Exhibit)**
A motion was made to approve the 2019-2020 Initial Proposal from the California School Employees Association and its Chapter #560 to the Maxwell Unified School District by Kelly Haywood and was seconded by Cristy Edwards; motion carries.

I. MUSD Sunshine Proposal to California School Employees Association Maxwell Chapter #560 (Exhibit)

A motion was made to approve the MUSD Sunshine Proposal to California School Employees Association Maxwell Chapter #560 by Kelly Haywood and was seconded by Cristy Edwards; motion carries.

J. 2020-2021 Designation of CIF Representatives to League (Exhibit)

A motion was made to approve the 2020-2021 Designation of CIF Representatives to League by Cristy Edwards and was seconded by Tom Charter; motion carries.

K. Resolution #19-20-05 Resolution of the Governing Board of the Maxwell Unified School District Ordering Biennial Election, Specifying the Number of Words for Candidate's Statements, Requesting Consolidation of the Election, and Determining the Method of Resolving Votes (Exhibit)

A motion was made to approve Resolution #19-20-05 Resolution of the Governing Board of the Maxwell Unified School District Ordering Biennial Election, Specifying the Number of Words for Candidate's Statements, Requesting Consolidation of the Election, and Determining the Method of Resolving Votes by Kelly Haywood and was seconded by Cristy Edwards; motion carries.

L. Resolution #19-20-06 Open Student Body Fund in County Treasury (Exhibit)

A motion was made to approve Resolution #19-20-06 Open Student Body Fund in County Treasury by Cristy Edwards and was seconded by Kelly Haywood; motion carries.

M. 2020-2021 Master Schedule

A motion was made to approve the 2020-2021 master schedule by Kelly Haywood and was seconded by Cristy Edwards; motion carries.

N. June 17, 2020 Special Board Meeting- Cancel

A motion was made to cancel the special board meeting on June 17, 2020 by Kelly Haywood and was seconded by Cristy Edwards; motion carries.

9. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING

- **Purchase of 2012 bus from Pierce Unified**
- **Solar Update- Standing Item**

10. BOARD OF TRUSTEES REQUEST FOR INFORMATION

- **None**

11. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS WITHIN THE CLOSED SESSION PORTION OF THE AGENDA

- **None**

12. CONVENE TO CLOSED SESSION IN THE DISTRICT OFFICE BOARD ROOM AT THE SAME ADDRESS **Start Time: 6:06 p.m.**

- A. Negotiations- Maxwell Teacher Association Gov't Code 54957
- B. Negotiations- California School Employee Association Gov't Code 54957
- C. Anticipated Litigation Gov't Code 54957.9
- D. Certain Personnel Matters Gov't Code 54957

13. RECONVENE TO OPEN SESSION **End Time: 6:54 p.m.**

14. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION AND THE ROLL CALL ON THE ACTIONS

No Action

15. ADJOURNMENT

The meeting was adjourned 6:54 p.m.