

**MAXWELL UNIFIED SCHOOL DISTRICT**  
**515 Oak Street, P.O. Box 788**  
**Maxwell, CA 95955**  
**(530) 438-2291**

**Special Board Meeting**  
**March 17, 2020**  
**5:15 p.m.**

**MINUTES**

- 1. CALL TO ORDER 5:00 p.m.**  
**ROLL CALL**  
**Board Present: (5) Diana Kemp-Azevedo, Cristy Edwards, Kelly Haywood, Tom Charter, and Jason Bowen**  
**Board Absent: (0)**
- 2. PLEDGE OF ALLEGIANCE**  
The Pledge of Allegiance was led by Tom Charter.
- 3. APPROVAL OF AGENDA (Action Item)**  
A motion was made to approve the agenda by Kelly Haywood and was seconded by Cristy Edwards; motion carries.
- 4. PUBLIC DISCUSSION**  
Zach Thurman addressed the board regarding how impressed he was with staff working together on getting assignments ready for students, preparing and distributing meals for students, and cleaning the facility.
- 5. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS**
  - A. School Closure**  
Tom Charter made a motion, due to the Coronavirus Pandemic, to close all Maxwell Unified School District schools from March 17, 2020 through April 10, 2020. Schools would be back in session after spring break on Monday, April 20, 2020. The motion was seconded by Cristy Edwards; motion carries. Diana Azevedo announced the board will monitor the Coronavirus Pandemic situation and possibly extend the closure period if deemed it is the best interest and safety of the students and community.
- 6. ADJOURNMENT**  
The meeting was adjourned at 5:29 p.m.