

MAXWELL UNIFIED SCHOOL DISTRICT
515 Oak Street, P.O. Box 788
Maxwell, CA 95955
(530) 438-2291

Regular Meeting
June 23, 2021

MINUTES

1. **CALL TO ORDER** **5:06 p.m.**
 ROLL CALL
 Board Present: (3) Kelly Haywood, Diana Kemp-Azevedo, and Mark Sutton
 Board Absent: (2) Tom Charter and Jason Bowen

2. **PLEDGE OF ALLEGIANCE**
 The Pledge of Allegiance was led by Mark Sutton.

3. **APPROVAL OF AGENDA (Action Item)**
 A motion was made to approve the amend the agenda adding 7V Bus Building Code Updates and to combine 7C, 7D, and 7E into one action item by Mark Sutton and was seconded by Diana Kemp-Azevedo, motion carries.

4. **PUBLIC DISCUSSION**
 None

5. **REPORTS**

 A. School Reports
 Maxwell Unified School District
 - 1) Business Manager- Danielle Wilson deferred until later in the meeting.
 - 2) MTO Director- Jeff Hoskins reported the maintenance staff has been painting, moving classrooms, and performing other annual routine duties. We had our CHP inspection last week. There were write ups, but all areas of concern have been corrected.
 - 3) Elementary/Middle School Principal- Staci deWit reported summer school has a good turnout. The summer reading program is also going well. We hired a new multiple subject teacher that will be teaching fifth grade and Emma Neuerburg will be teaching second grade.
 - 4) Superintendent/Principal- Summer Shadley reported there are eleven students in our summer credit recovery. Eligibility reports are out, and we are working with students that are currently ineligible for fall sports. Our new counselor started on June 14th she is a great fit. We are in the process of shuffling offices. The high school office is moving into the district office. Amber Charter is moving to the portables, two portables will be connected and give the ag department room for a classroom and a lab. Mrs. Shadley attended the virtual Sites Reservoir meeting today. We currently have open positions in the cafeteria, high school secretary, custodian, paraeducator, JV football coach, and JV volleyball coach.
 B. Other Reports
 - 1) Governing Board-None
 - 2) Bus Barn- None
 - 3) Solar Project- Summer Shadley reported we are waiting on PG&E hookup. We are hoping that the large, planned outage at the end of the month is for PG&E upgrades that need to happen before we can hookup. PG&E cannot currently accept the amount of power that will be coming from our large system.

6. **CONSENT AGENDA (Action Item)**
 All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request that specific items be discussed and/or removed from the Consent Agenda.
 - A. Accounts Payable Batches- Month of May** *(Accounts payable batches are available in the District office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.)*
 - B. Minutes:** Regular Meeting May 12, 2021
 - C. Surplus:** Miscellaneous High School Portable Contents

A motion was made to approve the consent agenda by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.

7. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS

- A. Public Disclosure of Collective Bargaining Agreement 2020-2021 One-time 2% off schedule payment and 2021-22 1 % increase to the 2019-2020 salary schedule dated 4/14/21. Salary and Statutory benefits for 7/1/20-6/30/21, Increase the insurance cap by \$2000 new annual cap \$10,120 annual cost of cap increase beginning 7/1/21, and 2 Professional Development days to calendar beginning 7/1/21: 185 certificated workdays**

A motion was made to approve the Public Disclosure of Collective Bargaining Agreement 2020-2021 One-time 2% off schedule payment and 2021-22 1 % increase to the 2019-2020 salary schedule dated 4/14/21. Salary and Statutory benefits for 7/1/20-6/30/21, Increase the insurance cap by \$2000 new annual cap \$10,120 annual cost of cap increase beginning 7/1/21, and 2 Professional Development days to calendar beginning 7/1/21: 185 certificated workdays by Mark Sutton and was seconded by Diana Kemp-Azevedo, motion carries.

- B. 2020-2021 Budget Revision**

A motion was made to approve the 2020-2021 Budget Revision by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.

- C. D. E. 2021-2022 LCFF Budget Overview for Parents / 2019-2020 LCAP Annual Update and 2020-2021 Update Developing Learning Continuity and Attendance Plan (LCAP)/ 2021-2024 Local Control Accountability Plan (LCAP)**

A motion was made to approve 2021-2022 LCFF Budget Overview for Parents / 2019-2020 LCAP Annual Update and 2020-2021 Update Developing Learning Continuity and Attendance Plan (LCAP)/ 2021-2024 Local Control Accountability Plan (LCAP) by Mark Sutton and was seconded by Diana Kemp-Azevedo, motion carries.

- F. 2021-2022 Maxwell Unified School District Budget**

A motion was made to approve 2021-2022 Maxwell Unified School District Budget by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.

- G. 2021-2022 Consolidated Application for Funding**

A motion was made to approve 2021-2022 Consolidated Application for Funding by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.

- H. Resolution #20-21-08 Education Protection Account (EPA)**

A motion was made to approve Resolution #20-21-08 Education Protection Account by Mark Sutton and was seconded by Diana Kemp-Azevedo, motion carries.

- I. Balances in Excess of Minimum Reserves Budget Statement**

A motion was made to approve Balances in Excess of Minimum Reserves Budget Statement by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.

****Jason Bowen arrived at 5:25 p.m.****

- J. Resolution #20-21-09 Classification of Fund Balances in Governmental Funds**

A motion was made to approve Resolution #20-21-09 Classification of Fund Balances in Governmental Funds by Diana Kemp-Azevedo and was seconded by Jason Bowen, motion carries.

- K. Resolution #20-21-10 Committed Fund Balance**

A motion was made to approve Resolution #20-21-10 Committed Fund Balance by Mark Sutton and was seconded by Jason Bowen, motion carries.

- L. Approval of Warrant Orders 2021 through 2022
A motion was made to approve Approval of Warrant Orders 2021 through 2022 by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.
- M. 2021 Ag Incentive Grant
A motion was made to approve the 2021 Ag Incentive Grant by Jason Bowen and was seconded by Mark Sutton, motion carries.
- N. Maxwell Elementary School Single School Site Plan for Student Achievement
A motion was made to approve the Maxwell Elementary School Single School Site Plan for Student Achievement by Jason Bowen and was seconded by Diana Kemp-Azevedo, motion carries.
- O. Maxwell Middle School Single School Site Plan for Student Achievement (HO)
A motion was made to approve the Maxwell Middle School Single School Site Plan for Student Achievement by Mark Sutton and was seconded by Diana Kemp-Azevedo, motion carries.
- P. BP 5127 Graduation Ceremonies and Activities
Summer Shadley led discussion on BP 5127 Graduation Ceremonies and Activities.
- Q. Declaration of Need for Fully Qualified Educators
A motion was made to approve Declaration of Need for Fully Qualified Educators by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.
- R. Brandman University MOU
A motion was made to approve a Memorandum of Understanding with Brandman University Internship program by Jason Bowen and was seconded by Mark Sutton, motion carries.
- S. July Meeting Date
A motion was made to cancel the July 14, 2021 regular board meeting by Mark Sutton and was seconded by Jason Bowen, motion carries.
- T. Tri-County Induction Program Memorandum of Understanding Between Sutter County Superintendent of Schools as the Local Educational Agency for the Tri-County Induction Program, Participating County Offices of Education, and Participating Colusa/Yuba County School Districts and Employing Agencies
A motion was made to approve Tri-County Induction Program Memorandum of Understanding Between Sutter County Superintendent of Schools as the Local Educational Agency for the Tri-County Induction Program, Participating County Offices of Education, and Participating Colusa/Yuba County School Districts and Employing Agencies by Mark Sutton and was seconded by Diana Kemp-Azevedo, motion carries.
- U. LEA Plan for Safe Return to In-Person Instruction and Continuity of Services
A motion was made to approve LEA Plan for Safe Return to In-Person Instruction and Continuity of Services by Mark Sutton and was seconded by Diana Kemp-Azevedo, motion carries.
- V. Bus Building
A motion was made to approve code upgrades to the bus building as recommended by Gary M. Underhill, AIA President by Diana Kemp-Azevedo and was seconded by Mark Sutton, motion carries.

9. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING
BP5127 Graduation Ceremonies and Activities
ESSER III Expenditure Plan

10. BOARD OF TRUSTEES REQUEST FOR INFORMATION
None

11. CONVENE TO CLOSED SESSION

Start Time: 5:46 p.m.

A. Public Employment Gov't Code 54957

Certification	Position	Status
Classified	Site Secretary	Resignation
Certificated	Elementary Teacher	New Hire
Certificated	CTE/Business Teacher	New Hire
Certificated	HS English Teacher	New Hire
Classified	Academic Technician	New Hire

B. Employee Discipline/Dismissal/Release Gov't Code 54957

C. Anticipated Litigation Gov't Code 54956.9

12. RECONVENE TO OPEN SESSION

End Time: 6:15 p.m.

13. ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSION AND OF THE ROLL CALL ON THE ACTIONS

A. The board approved the Public Employment Gov't Code 54957:

Certification	Position	Status
Classified	Site Secretary	Resignation
Certificated	Elementary Teacher	New Hire
Certificated	CTE/Business Teacher	New Hire
Certificated	HS English Teacher	New Hire
Classified	Academic Technician	New Hire

B. No Action

C. No Action

14. ADJOURNMENT

The meeting was adjourned at 6:15 p.m.