

**MAXWELL UNIFIED SCHOOL DISTRICT**  
**515 Oak Street, P.O. Box 788**  
**Maxwell, CA 95955**  
**(530) 438-2291**

**Regular Meeting**  
**June 20, 2019**  
**5:00 p.m.**

**MINUTES**

1. **CALL TO ORDER 5:05 p.m.**  
**ROLL CALL**  
**Board Present: (3) Kelly Haywood, Diana Kemp-Azevedo, and Robert Shadley III**  
**Board Absent: (2) Tom Charter and Cristy Edwards**
  
2. **PLEDGE OF ALLEGIANCE**  
The Pledge of Allegiance was led by Kelly Haywood.
  
3. **APPROVAL OF AGENDA (Action Item)**  
A motion was made to approve the agenda by Diana Kemp-Azevedo and was seconded by Robert Shadley, III; motion carries.
  
4. **APPROVAL OF MINUTES – (Action Item)**  
A motion was made to approve the minutes from the May 8, 2019 board meeting by Diana Kemp-Azevedo and was seconded by Robert Shadley III; motion carries.
  
5. **PUBLIC DISCUSSION**  
None
  
6. **REPORTS**  
**A. School Reports**  
**Maxwell Unified School District**
  - 1) ASB Representative- None
  - 2) Business Manager- Danielle Wilson deferred to item 8B
  - 3) Elementary/Middle School Principal- Mrs. deWit reported that the elementary school has been working on organizing things for next year. The summer reading program is in full swing. The theme is Reading Rocks. Students are working on reading with reading counts and footsteps to brilliance then they are painting rocks. When the program ends, we are going to put all the beautifully painted rocks outside in the planter boxes to help brighten up our landscape. Mrs. deWit will be going to the NWEA Fusion conference next week. Summer school begins on July 1st. There will be approximately 30 kids attending summer school.
  - 4) Superintendent/Principal- Mr. Thurman reported that he has been working on the LCAP and Federal Addendum. Summer school is going on now. Over the summer staff will be attending a variety of trainings and workshops including training on writing and a training on STEM, coding, and robotics. The first day back for teachers is August 12<sup>th</sup>. There will be a Tools for Teacher training. Mr. Thurman and Mr. Cabral attended a Tools for Teaching conference earlier this year.  
**B. Other Reports**
  - 1) Governing Board- None
  
7. **CONSENT AGENDA (Action Item)**

- A. **Accounts Payable Batches- Month of May** (*Accounts payable batches are available in the District office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.*)
- B. **New Hire(s):** Mikelle Schmitt, High School English Teacher; Kristina Cinquini, Elementary Teacher
- C. **Resignation(s):** Jenni Girard, Girls JV Basketball Coach; Kim Womble, Cafeteria Worker I
- D. **Overnight Trip(s):** FFA National Convention, Indianapolis, Indiana October 30<sup>th</sup> – November 2<sup>nd</sup>; FFA Officer Retreat, Fort Bragg, California July 29<sup>th</sup> – July 31<sup>st</sup>  
A motion was made to approve the consent agenda by Robert Shadley III and was seconded by Diana Kemp-Azevedo; motion carries.

**8. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS**

- A. 2018-2019 Local Control Accountability Plan (LCAP) (Available for review online and in the district office at the above address)  
A motion was made to approve the 2019-2020 Local Control Accountability Plan by Diana Kemp-Azevedo and was seconded by Robert Shadley III; motion carries
- B. 2018-2019 Maxwell Unified School District Budget (Available for review online and in the district office at the above address)  
A motion was made to approve the 2019-2020 Maxwell Unified School District Budget by Diana Kemp-Azevedo and was seconded by Robert Shadley III; motion carries.
- C. 2018-2019 Con App Application for Funding (Exhibit)  
A motion was made to approve the 2019-2020 Consolidated Application for funding by Robert Shadley III and was seconded by Diana Kemp-Azevedo; motion carries.
- D. Resolution #18-19-08 Education Protection Account (EPA) (Exhibit)  
A motion was made to approve resolution #18-19-08 Education Protection Account by Diana Kemp-Azevedo and was seconded by Robert Shadley III; motion carries.
- E. Balances in Excess of Minimum Resources Budget Statement (Exhibit)  
A motion was made to approve the Balance in Excess of Minimum Resources Budget Statement by Robert Shadley III and was seconded by Diana Kemp-Azevedo, motion carries.
- F. Resolution #18-19-09 Classification of Fund Balances in Governmental Funds (Exhibit)  
A motion was made to approve resolution #18-19-09 Classification of Fund Balances in Governmental Funds by Robert Shadley III and was seconded by Diana Kemp-Azevedo; motion carries.
- G. Resolution #18-19-10 Committed Fund Balance (Exhibit)  
A motion was made to approve resolution #18-19-10 Committed Fund Balance by Diana Kemp-Azevedo and was seconded by Robert Shadley III; motion carries.
- H. Resolution #18-19-07 Teaching Assignments (Exhibit)  
A motion was made to approve resolution #18-19-07 Teaching Assignments by Robert Shadley III and was seconded by Diana Kemp-Azevedo; motion carries.
- I. Local Control and Accountability Plan (LCAP) Every Student Succeeds Act (ESSA) Federal Addendum (Exhibit)  
A motion was made to approve the Local Control and Accountability Plan (LCAP) Every Student Succeeds Act (ESSA) Federal Addendum by Diana Kemp-Azevedo and was seconded by Robert Shadley III; motion carries.
- J. Mentor Stipend minimum 96 hours of mentor support for Chico State Internship Teacher

A motion was made to establish a Mentor Stipend with a minimum 96 hours of mentor support for Chico State Internship Teacher at \$4000 by Diana Kemp-Azevedo and was seconded by Robert Shadley III; motion carries.

**K. 2019-2020 Food Service Price Increase (Exhibit)**

A motion was made to approve the 2019-2020 Food Service Price Increase by Robert Shadley III and was seconded by Diana Kemp-Azevedo; motion carries.

**L. 2019-2020 Master Calendar (Exhibit)**

A motion was made to approve the 2019-2020 master calendar by Diana Kemp-Azevedo and was seconded by Robert Shadley III; motion carries.

**M. 2020-2021 Master Calendar (Exhibit)**

The 2020-2021 master calendar was tabled until the calendar committee can meet.

**N. Appoint CIF League Representative (Exhibit)**

A motion was made to appoint Forrest Bateman as CIF League Representative by Diana Kemp-Azevedo and was seconded by Robert Shadley III; motion carries.

**O. Approval of Warrant Orders 2019 through 2020 (Exhibit)**

A motion was made to approve the approval of warrant orders 2019 through 2020 by Diana Kemp-Azevedo and was seconded by Robert Shadley III; motion carries.

**P. Approval of Authorized Signers on Bank Accounts (Exhibit)**

A motion was made to approve the proposed authorized signers on bank accounts by Diana Kemp-Azevedo and was seconded by Robert Shadley III; motion carries.

**Q. 2018-2019 Budget Revision (HO)**

No action.

**R. 2019 Ag Incentive Grant (Exhibit)**

A motion was made to approve the 2019 Ag Incentive Grant application by Robert Shadley III and was seconded by Diana Kemp-Azevedo; motion carries.

**S. Maxwell Elementary School Single School Site Plan for Student Achievement (HO)**

A motion was made to approve the Maxwell Elementary School Single School Site Plan for Student Achievement by Diana Kemp-Azevedo; motion carries.

**T. Request for Allowance of Attendance due to Emergency Conditions- Informational Item**

**U. Ag Advisory Minutes March 14, 2019- Informational Item**

**9. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING**

None

**10. BOARD OF TRUSTEES REQUEST FOR INFORMATION**

None

**11. ADJOURNMENT-** The meeting was adjourned by President Kelly Haywood at 5:59 p.m.