

MAXWELL UNIFIED SCHOOL DISTRICT
515 Oak Street, P.O. Box 788
Maxwell, CA 95955
(530) 438-2291

Regular Meeting
December 11, 2018

MINUTES

1. **CALL TO ORDER 5:00 p.m.**
ROLL CALL
Board Present: (5) Cristy Edwards, Tom Charter, Diana Kemp-Azevedo, Kelly Haywood, and Kim Giffin
Board Absent: (0)
2. **PLEDGE OF ALLEGIANCE**
The Pledge of Allegiance was led by Diana Kemp-Azevedo
3. **APPROVAL OF AGENDA (Action Item)**
A motion was made to approve the agenda by Kelly Haywood and seconded by Diana Kemp-Azevedo; motion carries
4. **APPROVAL OF MINUTES – (Action Item)**
A motion was made to approve the minutes from the November 14, 2018 meeting by Kim Giffin and was seconded by Diana Kemp-Azevedo; motion carries
5. **ADMINISTRATION OF OATH OF OFFICE TO NEW BOARD MEMBER(S)**
 1. Cristy Edwards appointed to the Maxwell Unified School District Board to hold office until December 2022
 2. Tom Charter appointed to the Maxwell Unified School District Board to hold office until December 2022
 3. Robert Shadley III appointed to the Maxwell Unified School District Board to hold office until December 2022Mr. Thurman swore in the newly elected board members.
6. **2019 BOARD REORGANIZATION- (Action Item)**
 1. **Election of New Governing President**
A motion was made to elect Kelly Haywood as President by Tom Charter and was seconded by Cristy Edwards; motion carries
 2. **Election of New Governing Vice President**
A motion was made to elect Diana Kemp-Azevedo as Vice President by Kelly Haywood and was seconded by Cristy Edwards; motion carries
 3. **Election of New Governing Clerk**
A motion was made to elect Cristy Edwards as Clerk by Kelly Haywood and was seconded by Tom Charter; motion carries
 4. **Board Meeting Calendar**
A motion was made to approve the Board Meeting Calendar by Robert Shadley III and was seconded by Tom Charter; motion carries
 5. **Appoint Board Members to Committees**
 - Ag Advisory-** Tabled until next meeting.
 - Board Policy-** Tabled until next meeting.
 - Certificated Negotiations-** Tabled until next meeting.
 - School Safety-** Tabled until next meeting.

SELPA- Tabled until next meeting.
Technology- Tabled until next meeting.
Sites Reservoir- Tabled until next meeting.

7. PUBLIC DISCUSSION

None

8. REPORTS

A. School Reports

Maxwell Unified School District

- 1) ASB Representative- Melissa Ramirez reported that ASB had a Halloween movie and popcorn day. ASB met at brunch today and classes will decide about Christmas celebration tomorrow during class meetings
- 2) Middle/High School- Mr. Thurman reported that he attended a CTEIG webinar, Mrs. Charter attended the meeting in person. There will be an Edgenuity training during the February collaboration. Random drug testing will begin second semester and will be administered through Colusa Medical. We held a Saturday school on December 8th. The next School Site Council meeting is scheduled for January 14th.
- 3) Elementary School- Mrs. deWit reported that finals start on the 17th, the Christmas program is December 20th at 7:00 p.m. and everyone is looking forward to winter break.

B. Other Reports

- 1) Governing Board- Cristy Edwards reported that negotiations are going well. The negotiations committee met with CTA and they will be meeting again next month
- 2) Business Manager- Defer until agenda item 10.C

9. CONSENT AGENDA

All matters listed under the Consent Agenda are considered by the Board to be routine and will be enacted by the Board in one motion. There will be no discussion on these items prior to the time the Board votes on the motion unless members of the Board, staff, or public request that specific items be discussed and/or removed from the Consent Agenda.

A. Accounts Payable Batches 15-16 (*Accounts payable batches are available in the District office for anyone who wishes to review any or all warrants listed on the payable batches. Please call prior to coming in to review warrants.*)

B. Surplus Property: 1979 Chevy ¾ ton Pick Up VIN CCL249Z32830

C. Resignations: Priscilla Buchanan, Cafeteria Worker

A motion was made to approve the consent agenda by Cristy Edwards and was seconded by Diana Kemp-Azevedo; motion carries

10. PRESENTATION/DISCUSSION AND/OR ACTION ITEMS

A. Recognitions & Celebrations

Mr. Thurman presented Kim Giffin with a plaque in recognition of her service on the board. Kim Giffin thanked the board and Mr. Thurman and congratulated the new board members.

Kelly Haywood called for a 5-minute recess for refreshments.

The meeting was called to order at 5:28 p.m.

B. Audit Presentation by James Marta & Company LLP for the Fiscal Year Ending June 30, 2018 (Exhibit)

Danielle Wilson presented the audit presentation by James Marta & Company LLP for the Fiscal Year Ending June 30, 2018

- C. 2018-2019 First Interim Report (Exhibit)
A motion was made to approve the 2018-2019 First Interim Report by Cristy Edwards and was seconded by Tom Charter; motion carries
- D. Solar Update
Mr. Thurman gave an update on the solar project.
- E. Elementary Homework Policy (Exhibit)
A motion was made to approve the Elementary School Homework policy by Cristy Edwards and was seconded by Diana Kemp-Azevedo; motion carries
- F. Middle School and High School Homework Policy (Exhibit)
A motion was made to approve the Middle School and High School Homework Policy by Cristy Edwards and was seconded by Tom Charter; motion carries
- G. Ag Vehicle Usage Form (Exhibit)
A motion was made to approve the Ag Vehicle Usage form by Cristy Edwards and was seconded by Diana Kemp-Azevedo; motion carries
- H. 2019 MUSD Board Meeting Schedule (Exhibit)
No action taken
- I. Request for Allowance of Attendance Due to Emergency Conditions (Exhibit)
A motion was made to approve the request for allowance of attendance due to emergency conditions by Tom Charter and was seconded by Diana Kemp-Azevedo; motion carries
- J. Adopt Resolution #18-19-03 Intent to Withdraw from North Valley Schools Insurance Group (NVSIG) (Exhibit)
A motion was made to adopt Resolution #18-19-03 Intent to Withdraw from North Valley Schools Insurance Group contingent upon Superintendent Mr. Thurman's final decision determining there are a sufficient number of district participation to form a new Tri-County Schools Insurance Group Workers' Compensation Program by Cristy Edwards and was seconded by Tom Charter; motion carries
- K. 2018 California School Dashboard Presentation
Mr. Thurman presented the 2018 California School Dashboard results.

11. ITEMS FOR NEXT BOARD OF TRUSTEE MEETING

- **Solar Update**
- **Technology Sponsor Recognition**
- **SARCS**
- **Board Committees**

12. BOARD OF TRUSTEES REQUEST FOR INFORMATION

None

13. OPPORTUNITY FOR THE PUBLIC TO ADDRESS THE BOARD CONCERNING ITEMS WITHIN THE CLOSED SESSION PORTION OF THE AGENDA

None

14. CONVENE TO CLOSED SESSION

Start Time: 6:38 p.m.

- A. Negotiations Maxwell Teachers' Association (MTA) Gov't Code 54957.6

B. Negotiations California State Employee Association (CSEA) Gov't Code 54957.6

15. **RECONVENE TO OPEN SESSION** **End Time: 8:28 p.m.**
16. **ANNOUNCEMENT OF ACTIONS TAKEN IN CLOSED SESSIN AND OF THE ROLL CALL ON THE ACTIONS**
 - A. No action
 - B. No Action
17. **ADJOURNMENT**

The meeting was adjourned at 8:28 p.m. by President Kelly Haywood.